



**Student Representative to the
Governors State University
Board of Trustees
Election & Petition Packet**

Spring Semester 2016



**Term of Office
July 1, 2016 – June 30, 2017**



www.govst.edu/studentlife

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A MESSAGE TO THE CANDIDATES

The Student Senate Bylaws and Election Committee (BEC) have approved these election guidelines. The BEC exercises full control and authority over procedures for the election process. The Office of Student Life, to insure continuity of all election processes, administers the election under these guidelines as a service. Suggestions are always welcome and can be forwarded to the BEC c/o the Office of Student Life.

I. Campaign Material:

All candidates are encouraged to actively campaign. Students will not vote for you if they do not know who you are. You are encouraged to submit a wallet-sized photo and relevant material (in relation to the

Governors State University Board of Trustees (BOT) Student Representative seat you seek) about yourself for posting on the web site. Campaigning may begin AFTER submission of the Nominating Petition. It is up to you to motivate students to vote for you!

THE OFFICE OF STUDENT LIFE OFFERS CANDIDATES:

20 CAMPAIGN FLYERS

II. Position Available:

Student Representative to the Governors State University Board of Trustees (BOT).

III. Candidate Eligibility:

- A. A candidate must be currently enrolled in courses for credit at Governors State University.
 - 1. Undergraduate candidates: must be enrolled for at least six (6) credit hours.
 - 2. Graduate candidates: must be enrolled for at least three (3) credit hours.

- B. A candidate must be in academic good standing – not currently on academic probation or suspension. Students must maintain a minimum cumulative G.P.A. as follows:
 - 1. Undergraduate student: 2.5 on a 4.0 scale.
 - 2. Graduate student: 3.25 on a 4.0 scale.

A student's eligibility, verified by the Registrar's office, will be processed by the Student Life office.

- C. Must be able to attend Student Senate meetings.
 - a. Fridays bi-weekly 3:30 – 4:45 p.m.

- D. Must be able to attend all Board of Trustees meetings.

- E. May not be graduating before June 2016.

- F. A candidate must be a resident of the State of Illinois.

- G. A candidate may not be a full-time university employee.

- H. A candidate may not concurrently hold more than one of the following student positions:
 - 1. Student Senate Executive Committee member
 - 2. Editor-in-Chief of any official student publication
 - 3. Managing Editor of any official student publication
 - 4. GSU Board of Trustees Student Representative
 - 5. Illinois Board of Higher Education/Student Advisory Committee Representative

6. Chairperson of the Student Communications Coordinating Committee

These criteria are verified each semester after add/drop registration.

IV. Eligible Candidates must submit the following:

- A. Complete application with appropriate signatures.
- B. Attach a resume or 300 word essay addressing the following:
 - 1. Why you want to be the BOT Student Representative.
 - 2. Your ability to represent the student body.
 - 3. What you plan to achieve once elected.
- C. Transcript
- D. Attend BOT Student Rep Information Session (Select Date Attending)
 - February 2, 2016
 - February 11, 2016
 - February 19, 2016

All sessions are at 3:00 -4:00 p.m., in Room A2110

V. Voter Eligibility:

Any student who is currently enrolled at GSU for the Spring Semester 2016 in good standing. .

VI. Election Dates:

Monday, March 28, 2016
Tuesday, March 29, 2016
Wednesday, March 30, 2016
Thursday, March 31, 2016
Friday, April 1, 2016

VII. Polling Area:

Any computer or electronic device with internet access can be a polling area. To access the voting site, go to <https://eballot.votenet.com/GOVST>. Candidates are prohibited from interacting with an active voter.

VIII. Election Timetable:

- A. **Wednesday, January 20** --- Packets become available for candidates from the Student Senate website at <http://www.govst.edu/studentsenate/>.
- B. **Friday, February 26** --- Completed, time-stamped candidate petitions due to Assistant Dean of Students (A2104) by 5pm.
- C. **Monday – Friday, March 21 – March 25** --- **Campaign Week** --- Candidates create campaign materials and are actively campaigning.
- D. **Thursday, March 24**--- **Campaign Fair** ---Candidates will be provided a space in Hall of Governors to give students a short synopsis of their campaign platform and engage votes.
- E. **Monday - Friday, March 28– April 1** --- Elections will be held online at <https://eballot.votenet.com/GOVST>
- F. --- Election Report received from Votenet Solutions with unofficial results posted on the Student Senate website.
- G. **Tuesday, April 5** --- Deadline for filing written appeals is 5pm (Assistant Dean of Students – Room A2103).
- H. **Thursday, April 7** --- Appeals reviewed and certification of results completed with official results posted on the Student Senate website.
- I. **Friday, April 15** --- Student Leadership Conference, 12noon-3pm, Student Commons (TBA).
- J. **Wednesday, April 27** --- Swearing-in ceremony new student senators held 6:30 p.m., Hall of Honors.
- K. **Wednesday, April 27** --- Election of Student Senate officers, Location TBA.

VIII. Election Guidelines:

- A. Posting of fliers is allowed on Student Life posting boards. Candidates must turn in 11 copies of their flyer to the Student Life (A2100). Posting elsewhere is the responsibility of the candidate and shall adhere to the guidelines of the area and/or University.
- B. A candidate's position on the ballot will be determined by chronological order of return of his/her correctly submitted petition in accordance with the Student Senate candidate petition's time stamped receipt.

- C. Ballots will be electronically counted by Votenet Solutions with the final report sent to the Assistant Dean of Students.
- D. In the event of a tie, the election of a representative will be decided by the Student Senate Bylaws and Election Committee in conjunction with the Asst. Dean of Students.

IX. Duties of the Governors State University Board of Trustees (BOT) Member:

- A. Attend the mandatory GSU Student Senate Leadership Conference.
- B. Attend all BOT and assigned committee meetings held throughout the year.
- C. Prepare and present a written report to the GSU Student Senate after each BOT meeting and BOT committee meeting, if applicable.

- X. **ATTENTION CANDIDATE:** If you have any election questions, contact Sheree Sanderson (Assistant Dean of Students) at 708.534.4552, e-mail ssanderson@govst.edu, fax 708.534.8955 or visit Student Life, room A2100.)

XI. Nominating Petition:

**Governors State University
Student Representative to the Governors State University Board of Trustees
Nominating Petition
Number of Signatures Required: 25**

GSU Student ID# _____ Email: _____

Name of Candidate: _____

Candidate's College: _____

Phone Number: _____

We the undersigned students of Governors State University support the candidacy of the above named student for the position of Student Representative to the Governors State University Board of Trustees.* (Student signatures may come from any Governors State University College or Interdisciplinary Studies Degree Program)

Printed Name	Signature	GSU Student ID#	College
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____

12.	_____	_____	_____	_____
13.	_____	_____	_____	_____
14.	_____	_____	_____	_____
15.	_____	_____	_____	_____
16.	_____	_____	_____	_____
17.	_____	_____	_____	_____
18.	_____	_____	_____	_____
19.	_____	_____	_____	_____
20.	_____	_____	_____	_____
21.	_____	_____	_____	_____
22.	_____	_____	_____	_____
23.	_____	_____	_____	_____
24.	_____	_____	_____	_____
25.	_____	_____	_____	_____

*If any of the people supporting the candidate do not fill out all four fields, that person's nomination will be declared invalid.

XII. Student Representative to the Governors State University Board of Trustees Candidate's Affidavit:

I have received a copy of the Election and Petition Packet and Student Senate Bylaws. Accordingly, I have read, understood and agree to abide by all of the aforementioned.

_____	_____
Signature of Candidate	Date
_____	_____
Signature of Student Life Staff Member	Date

COMPLETE THIS SECTION UPON RECEIPT OF COMPLETED PETITION.

STUDENT LIFE'S RECEIPT

Nominating Petition Returned: _____ Time Stamp Here

Date / Time

Signature of Candidate

(STUDENT LIFE STAFF: PLEASE DETACH AT DASHED LINE AND ATTACH TO NOMINATING PETITION.)

**COMPLETE THIS SECTION UPON RECEIPT OF COMPLETED PETITION.
RETURN THIS RECEIPT TO THE CANDIDATE.**

CANDIDATE'S RECEIPT

Nominating Petition Returned: _____ Time Stamp Here

Date / Time

Signature of Student Life Staff Member